

The Trinity C of E Primary Academy

Minutes from AGM

Held at The Trinity School

Monday 11th September 2023 6pm

No	Item
1	Welcome and Apologies from: Present – Kim Herbing (chair), Antony Johnson (vice chair), Hannah Allender, Katie Rake, Clare Smale, Lauren Poulston, Tania Elder, Sally Bevan Apologies from – Sarah Teixeira, Bev Codogan, Claire Benson, Alison Cook, Helen Shanklin, Hayley Williams, Claire Dunfold
2	Minutes of AGM 2022: KH welcomed everyone, went through AGM minutes from last year, 15th September 2022, all good and most actions covered off during the last academic year.
3	Chairs Report: KH read through the Chairs Report 2022 – 2023 See separate report
4	Financial Report: KH read through the Financial Report 2022 – 2023 See separate report/spreadsheet
5	Appointment of 2023 – 2024 Committee: Co Chair - Katie Rake Co-Chair – Antony Johnson Treasurer – Lauren Poulston Secretary – Kim Herbing Notes: PTFA committee ‘members’ will have a WhatsApp group created and the current Facebook group will be closed. KR & AJ to set up
6	Amendments to the Constitution: No amendments necessary
7	Appointment of Auditor: Alison Cook has agreed to be auditor of accounts to be submitted to Charity Commission for 2022 – 2023

8	Forthcoming Events: See Separate Events Calendar KH went over the vents planned for next academic year. New events for 2023 – 2024 include – Family Disco & Rounders Evening in May Non-uniform day at the end of every term (apart from term 6) Bake sale for KS1 in January and KS2 April
9	School's Wish List: This year Mrs Allender would like to develop the outside area this year. The school council will help to choose some ideas for outdoor play equipment, so the children are more involved in the decision making. PTFA to contribute the same amounts as last year: Class Trips - £200 each (£1400 total) Pantomime - £500 PGL - £500 (min depending on the cost this year) The school would like more books for the new library (and possibly hold a day where parents come and help sort out the current books as some are very old and need replacing)
10	Any Other Business: Clothing Recycling Bank – KH has contacted a company about having a bank for the playground to be located next to the display screen so this can be used all year round, instead of Bags2School collections. Uniform sales – Need to sort out current donations and plan a few sales events during the year. Timings to be arranged, and a date for the new starters in July. Bigger sizes of uniform are still needed. PTFA Logo – PTFA will run a competition for the children to design a logo for the PTFA and the winner will receive a prize Disco Speaker – The PTFA voted that a new speaker needs to be purchased so we can run our own discos professionally as we do not have the equipment. AJ to research this and report back with costings Date for Next Meeting – Christmas Fayre Planning Meeting Monday 2nd October 7pm Hourglass Pub, Devizes